



# CamLab Charter

## I- Guidelines/Operating Principles

- The laboratory network shall respect the mandates and roles of all partners and work together in a way that will enhance their efforts.
- Where appropriate and feasible, the laboratory network shall collaborate with international, national, and provincial agencies as well as all other relevant partners.
- The laboratory network shall facilitate the coordination of the Sub-Technical Working Group for Blood Safety and Laboratory Services.

## II- Governance

### 1- Accountability

- The laboratory network shall work within the context of the National Policy and contribute to the implementation of the National Strategic Plan for Medical Laboratory Services (2010-2015).
- The laboratory network shall be required to report to the Bureau of Medical Laboratory Services, and join the Sub-Technical Working Group for Blood Safety and Laboratory Services.

### 2- Laboratory Network Structure

- Core and Associate Laboratory Network Membership
- Network Executive (Laboratory Network spokespersons)
- Network Leadership (Leaders of day-to-day activities of the laboratory network)
- Network Management (Secretariat for network management)

#### **a- Laboratory Network Members**

- National Institute of Public Health (NIPH)
- Regional Microbiology Laboratories
- Institute Pasteur of Cambodia (IPC)
- Blood Bank Laboratory
- Tuberculosis Laboratory Center
- Naval Medical Research Unit-2 (NAMRU-2)
- Armed Forces Research Institute of Medical Sciences (AFRIMS)
- National Laboratory for Drug and Food Control

#### **b- Laboratory Network Executive**

- Bureau of Medical Laboratory Services (BMLS), Department Hospital Services (DHS): Network organization, management, and leadership.
- National Institute of Public Health (NIPH): Technical laboratory issues related to the network.
- Communicable Disease Control (CDC) department, MoH: Network coordination.

#### **c- Laboratory Network Leadership**

- Bureau of Medical Laboratory Services (BMLS), Department of Hospital Services (DHS): Network organization, management, and leadership.
- National Institute of Public Health (NIPH): Technical laboratory issues related to the network.
- Communicable Disease Control (CDC) department, MoH: Network coordination.
- World Health Organization (WHO) in Cambodia: Advisory Role
- US Centers for Disease Control (US-CDC) : Advisory Role

- Institute Pasteur of Cambodia (IPC) : Advisory Role
- Fondation Mérieux: Advisory Role
- Institute of Tropical Medicine (ITM) : Advisory Role

*d- Laboratory Network Management*

- Bureau of Medical Laboratory Services (BMLS)

3- Laboratory Network Meetings

- The laboratory network shall hold biannual meetings to discuss and address strategic priorities, goals, objectives and initiatives, current issues, communication flow, member relations, funding, and resource requirements.
- Minutes shall be recorded by the secretariat and distributed to members.

**III- Decision-Making**

- Decisions affecting the direction or policies of the laboratory network shall be made by the majority of network members.
- In the event of an emergency, where a decision is required immediately, decision-making will be deferred to the laboratory network executive.