

# ASSIGNMENT 4: APPROACHES FOR EDUCATION AND SELF-IMPROVEMENT FOR EVERY ONE

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KAMPONG CHAM PROVINCIAL LABORATORY

PREY VENG PROVINCIAL LABORATORY

BMLS

# I/. PLANNING INTERNAL TRAINING:

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- Topic
- Schedule
- Materials
- Trainers/Participants
- Evaluation
- Training Report
- Training survey

# EXAMPLE OF INTERNAL TRAINING PLAN

Timeline	Topic	Trainer	Trainee	Material	Evaluation
02-May-2019	7 Habits of Efficiency people	Nhem Somary Heng Chanvisal	All Staffs	<ul style="list-style-type: none"> <li>- Presentation</li> <li>- Share Habits</li> <li>- Game</li> </ul>	- Wrap up each habit
16-May-2019	Antimicrobial susceptibility Testing	Phann Dariven	Micro Staffs	<ul style="list-style-type: none"> <li>- SOP</li> </ul>	- Q&A
30-May-2019	Internal Audit	Nhem Somary	Internal auditors team	<ul style="list-style-type: none"> <li>- Presentation</li> <li>- Audit tool</li> </ul>	<ul style="list-style-type: none"> <li>- Q&amp;A</li> <li>- Practice</li> </ul>
05-Jun-2019	Coagulation test	Sous Vanthy	All Staffs	<ul style="list-style-type: none"> <li>- SOP</li> <li>- Insert kit</li> </ul>	- Practice
25-Jun-2019	IQC-Wesgard rules	Heng Chanvisal	All Staffs	<ul style="list-style-type: none"> <li>- Presentation</li> <li>- QC data/LJ chart</li> </ul>	- QC & LJ exercises

## 2/. EXTERNAL TRAINING

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- Contact company/partner to train staffs in lab
- Co-operate or study-tour in other laboratories

## 3/. PARTICIPATE WORKSHOP/INTERNSHIP

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- Coagulation – NPH
- Malaria – CNM
- Microbiology – NAMRU 2
- Microbiology – IPC

## 4/. ON THE JOB TRAINING

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- Section heads train all staff on workbench
- Share experiences to each other

THANK YOU